Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**HON. SHRI. DADAPATIL RAJALE SHIKSHAN SANSTHA'S DADAPATIL RAJALE ARTS AND SCIENCE COLLEGE**
Name of the head of the Institution	**Dr. Rajdhar Jayvantrao Temkar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02428245455**
Mobile no.	**9421557778**
Registered Email	**rajdhar.temkar@gmail.com**
Alternate Email	**rajdhartemkar@dprcollege.edu.in**
Address	**Adinathnagar**
City/Town	**Tal. Pathardi, Dist. Ahmednagar**
State/UT	**Maharashtra**
Pincode	**414505**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Mr. Raju Trimbak Gholap**
Phone no/Alternate Phone no.	**02428245455**
Mobile no.	**9881521310**
Registered Email	**iqac.dprc@gmail.com**
Alternate Email	**iqac@dprcollege.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://dprcollege.edu.in/downloads/report/2018_2019.pdf

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://dprcollege.edu.in/downloads/academic_cal/2019_2020.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	B	72	2004	08-Jan-2004	07-Jan-2009
2	B	2.32	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC

20-Jun-2011

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Hands- on Training on Google Forms	25-Jan-2020 01	35
Hands- on Training on Google Drive (My Drive & Shared Drives)	04-Jan-2020 01	36
Hands- on Training on Google Docs	12-Jul-2019 01	37
Induction Programme for Newly Appointed Teachers	11-Sep-2019 08	28
Academic and Administrative Audit	30-Mar-2021 07	77
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Prepared the Academic Calendar for the year 2019_20 of the college. 2. Conducted the Induction Programme for Newly Appointed Teachers from 11/09/2019 to 17/09/2019. The programme included five subtopics namely 1. About the Institution (Sanstha), 2. Communication Skills, 3.Use of ICT, 4. Research Activities, and 5. Extension Activities. Principal Dr. R. J. Temkar, Dr. M. S. Tamboli, Dr. S. D. Mhaske, and Prof. Raju Gholap, coordinator of the IQAC gave lectures in this programme. 3. Prepared and submitted Annual Quality Assurance Report (AQAR) to

the NAAC for the academic year 2015_16 2018_19. 4. Conducted workshops in the college campus, on "Handson Training on Google Docs" Sponsored by the IQAC on 07/12/2019 "Handson Training on Google Drive (My Drive Shared Drives)" on 04/01/2020 and "Handson Training on Google Forms" on 25/01/2020. 5. Prof. Rohit Adling conducted Three Days State Level Workshop on "Applications for Teacher" from May 8 10, 2020, and from June 1 to 3, 2020 Total of 294 participants successfully completed the workshop.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. To conduct Academic and Administrative Audit of the college.	The Academic and Administrative Audit was conducted during 17/09/2019 to 21/09/2019
2. To arrange Hands-on Training on Google Doc, Google Slide, Google Drive and Google Form.	Conducted workshops in the college campus, on "Hands- on Training on Google Docs" Sponsored by the IQAC on 07/12/2019; "Hands- on Training on Google Drive (My Drive & Shared Drives)" on 04/01/2020; and "Hands- on Training on Google Forms" on 25/01/2020.
3. To conduct Induction Programme for Newly appointed teachers.	Conducted the Induction Programme for Newly Appointed Teachers from 11/09/2019 to 17/09/2019.
4. To organize a workshop on Wildlife Photography.	Organized workshop on Wildlife Photography in association with Savitribai Phule Pune University, Pune. from 28/02/2020 to 05/03/2020. 20 students participated in this event.
5. To organize a workshop on Research and Citation Index.	Organized workshop on Analysis of Research Paper Indexing by Dr. B. M. Panage (Asst. Librarian, Savitribai Phule Pune University, Pune on 29/02/2020.
6. To organize Mini Marathon competition.	Organized the District level Mini Marathon competition. On the occasion of 50th Birth Anniversary of Aamdar Rajeevji Rajale on 5/12/2019.
7. To organize Eco-Trek for the students.	Dept. of Zoology and Sports organized Eco-Trek on 01/02/ 2020.
8. To make a proposal for a National Level Seminar in Economics.	Dept. of Economics organized National Level Seminar on 13/12/2019 and 14/12/2019 sponsored by Savitribai Phule Pune University, Pune.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Committee	12-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	18-Jan-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Online admission forms are filled by the student. Fees and a hard copy of the admission form are submitted to the office. Receipts are generated viz. admission, miscellaneous (Cycle stand, Journal, Breakage, Bonafide, TC, Duplicate ID, Loss of book, Admission form fees, Duplicate Mark sheet). Fees are distributed according to several heads viz. grant, nongrant, and permanent nongrant. Fees category structure/formats are generated. Status of fees is available as by installments and pending. Issue return of books by barcode register. At most two books are issued simultaneously. Duration to return a book is seven days. The current status of students is obtained as a list of books issued, usage of books by students. Currently fine of delay in the return of book is Rs. 1 per day. Summary reports are obtained viz. issued books per day and particular books issued by students. Same reports are obtained by entering a particular duration of a cycle. Several letters, material due register classwise are obtained. Using Admission slip, identity number barcodes are generated. Identity Card Register is maintained hence printing of Identity cards. Also, Employee ID cards are printed. Several lists are obtained

viz. list of books and journals (yearwise and subjectwise), donated books, and donors. Book Bank Facility is available without a deposit time limit. At most four books are allowed simultaneously. Issue of books starts at beginning of academic year and ends before final examination. Membership register, Memberwise circulation and Material Due register, deadstock register (writeup) are maintained. Statistical Reports are obtained. Several databases are obtained viz. subjectwise, classwise and datewise admissions, Roll numberwise and programwise list of students. Bonafide and character certificates are obtained. Several updates are available viz. change in name, subject, faculty, date of birth, address, phone number, caste religion. Fees structures are categorywise and castewise (NT, OBC, SC, ST, Open). Reports about fees collected categorywise hence total fees collected. Also reports about scholarships schemewise hence total scholarships received. Each teaching member is assigned an email address at the college domain and communication of documents done therein. Online examination forms are filled by students. Fees and hard copies of examination forms are submitted in the office. Several reports are generated viz. examination details, Exam seat numbers, examination seat number list, Import fail subject to Backlog, Backlog subject data entry, Print examination subjectwise summary, Halltickets, Marks entry (Internal external), enter marks cleared subjects, Examination performance report with the ordinance, Print final examination performance report, marklists printing. Revaluation marks data entry, generate examination performance report after revaluation, subjectwise performance report summary, Result summary, Toppers lists (classwise and subjectwise).

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Dadapatil Rajale Arts and Science College is affiliated to Savitribai Phule Pune University, Pune and follows the curriculum designed by the university. The college attempts to enrich the curriculum by supplementing it with Co-curricular programmes. The college has following mechanism for well-planned delivery of curriculum - 1. In the beginning of the academic year, the IQAC chalks out an academic calendar comprising the entire schedule of the year. 2. The time table committee prepares annual time table and teachers engage their lectures as per the scheduled time table set at the beginning of the academic year. 3. Each faculty member prepares a teaching plan, showing month-wise topics to be taught according to the syllabus of the University. 4. In the beginning of the academic year, each department conducts departmental meeting to discuss and distribute the syllabus and the head of departments assigns subjects/papers to the departmental teaching staff. 5. The faculty members try to complete the syllabus within the stipulated time. If, for any reason, he/she fails to do so, he/she engages extra classes for his/her subject. 6. The faculty members actively participate in various seminars/workshops on curriculum designing/restructuring. They express their views and put their suggestions for implementation of effective curriculum in the discussions held during such seminars/workshops. Participating in such curricular activities help teachers to make their teaching effective. 7. The prospectus consisting of detailed information about the subjects/papers to be offered at general or special level is given to the students at the time of admission. 8. The college has a rich central library with open access to teaching staff and students. Some departments also have their departmental libraries which provide wide variety of reading material that reflect the curriculum. 9. As per the requirement of subject teacher, the college purchases new books to meet the syllabus. 10. The faculty members also conduct presentations, assignments, discussions, workshops, seminars and study tours to make students more responsive towards the curriculum. 11. The college receives regular updates of circulars through letters and emails from the university regarding the changes in the curriculum. The Principal informs the concerned teacher about changes in curriculum and gives them a copy of the same. 12. A proper record is maintained for all the above-mentioned points at departmental level.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Karate	-	21/01/2020	15	Entrepreneurship	Self Defence

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	31/12/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Marathi	15/06/2019
MA	English	15/06/2019
MA	Economics	15/06/2019

MSc	Analytical Chemistry	15/06/2019
MSc	Inorganic Chemistry	15/06/2019
BA	English	15/06/2019
BA	Marathi	15/06/2019
BA	Politics	15/06/2019
BA	Economics	15/06/2019
BA	Hindi	15/06/2019
BA	History	15/06/2019
BCom	Commerce	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	35	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	31/12/2020	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	24
BA	History	15
BA	History, Economics, Political Science, English, Hindi , Marathi	98
BSc	Chemistry, Physics, Zoology, Botany, Mathematics	116
BSc	Computer Science	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Dadapatil Rajale Arts and Science College collects the feedback from all the

stakeholders in an informal manner from time to time. The college collects feedback on curriculum from all five stakeholders on the following rating scale: Excellent (5), Very Good (4), Good (3), Average (2), Poor (0) A] FEEDBACK OBTAINED: 1. STUDENTS FEEDBACK – All the Departments are advised to collect random sample of 10 UG students and 10 PG students and collect their feedback. The questions are on the basis of syllabus content. 2. TEACHERS FEEDBACK – The faculty members from all the departments are suggested to submit their feedback on curriculum to their head of the department. 3. ALUMNI FEEDBACK – The College organizes alumni meet from time to time. Alumni who attend the meet are requested to fill up feedback form and submit it to their respective departments. 4. EMPLOYERS FEEDBACK – All the Departments are suggested to maintain the relationship with the employers at the departmental level. The faculty members collect the feedback from the employers. This feedback helps to bridge a gap between need of industry and academia. 5. PARENTS FEEDBACK – The feedback is taken at the departmental level whenever the departments conduct parent meeting. Their suggestions and feedback on curriculum and content and expectations from faculty or department is conveyed through their feedback. B] FEEDBACK ANALYSIS: The feedback from all stakeholders is collected manually at departmental level with documentation. The departments submit consolidated data to the IQAC which is analyzed at the IQAC level. C] FEEDBACK UTILIZED: The valuable suggestions given by stakeholders are placed in front of higher authority for the consideration. Accordingly, the authority takes action upon the suggestions. So far, as per the demands of stakeholders the institute started new programmes such as B. Sc Computer, B. Sc. Zoology, M. Sc. Chemistry, M.A. Marathi, M. A. English and M. A. Economics. The rationale for introducing new courses is the feedback received from stakeholders and employability potential of the courses. Moreover, the college is committed to provide advanced education for the students belonging to rural area.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Inorganic Chemistry	48	23	23
MSc	Analytical Chemistry	48	74	46
MA	English	120	24	24
MA	Marathi	120	28	28
MA	Economics	120	51	51
BCom	Commerce	240	71	71
BSc	Computer Science	240	98	98
BSc	Botany, Maths, Chemistry, Physics, & Zoology	720	428	428
BA	English, Marathi, Hindi, History,	1080	411	411

	Political Science & Economics				

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1010	171	45	7	52

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
52	52	15	10	3	14

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View File of ICT Tools and resources

View File of E-resources and techniques used

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is available in the institution. The mentoring system has been established in the College. At the beginning of the academic year, the Principal held meetings with the students and gave information regarding the Infrastructural, Curricular, Co-Curricular, and Extra-Curricular activities of the College. With the consent of the Principal, every faculty In-Charge prepared a class-wise list of the students. All the teachers were provided with the list of mentees. All the Mentors welcomed mentees into their classroom, laboratory, or worksite. Mentors interacted with mentees to identify slow advanced learners take further necessary steps for improvement. Mentors encouraged the mentees for participative learning. Mentors communicated with the absent students and maintained records of their attendance. Meetings were arranged with the student and their interests' skills were discussed. Mentors guided the mentees through various curricular extracurricular activities. All the mentor teachers helped their mentees with various academic needs. The mentors guided the students about specialized subjects, curriculum, and carrier opportunities related to subjects. Mentees were guided about their projects. They seek guidance from mentors regarding placement, competitive examination, etc. The mentors gave support in the form of books and finance. Advice and need base mentoring was done as per the personal issues or the students. Overall monitoring of the system was done by the principal and the In-charge of all faculty.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1181	52	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
68	52	16	11	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr.S.D.Mhaske	Associate Professor	State level Award for Academic excellence given by Dnyanoday Bahuuddeshiya Sanstha, Takalibhan (MS)
2020	Dr.N.R.Kakade	Assistant Professor	State level Award for Academic excellence given by Dnyanoday Bahuuddeshiya Sanstha, Takalibhan (MS)
2019	Prof. R.B. Adling	Assistant Professor	Research Excellence Award 2019 received from Institute of Scholars
2019	Prof. R.B. Adling	Assistant Professor	Best performing Teacher Award received from Swa. Sau. Chandrabhagabai Dadapatil Rajale Sarva Sevabhavi Sanstha, Kasar Pimpalgaon
2019	Dr. J. T. Kanade	Associate Professor	Rasthriya Bandhuta sahitya parishat ani Bhagwan Mahavir shikshan sanstha, Bhosari. Pune
2020	Dr. J. T. Kanade	Associate Professor	State level Award for Academic excellence given by Dnyanoday Bahuuddeshiya Sanstha, Takalibhan (MS)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end

				examination
MSc	Nil	Analytical I and II	01/10/2020	17/11/2020
MA	Nil	Part I and II	20/10/2020	12/11/2020
BA	Nil	T.Y.B.A.	24/10/2020	12/11/2020
BA	Nil	S.Y.B.A.	27/10/2020	12/11/2020
BA	Nil	F.Y.B.A.	20/06/2020	31/07/2020
BSc	Nil	F.Y.B. Sc.	20/06/2020	22/07/2020
BSc	Nil	S.Y.B. Sc.	07/11/2020	12/11/2020
BSc	Nil	T.Y.B. Sc.	07/11/2020	12/11/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has appointed College examination officer as per the guidelines of SSPU Pune. There was a separate faculty wise appointment of the teachers to conduct internal examinations. These teachers prepared time- table of internal assessment examination and the same was displayed on the notice boards and communicated to the students through WhatsApp groups and Google Classrooms, etc. Continuous department wise internal evaluation was also carried out. Student's performance was assessed by organizing tests, tutorials, seminars and group discussion. Analysis of the result was carried out subject wise by the respective teachers and students were guided accordingly. All the notices and results were displayed on the notice board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic Calendar was prepared in the beginning of academic year. It provided important information about teaching dates, examination schedule, National festivals, curricular and co- curricular activities. The departmental calendars were also prepared by every department in the month of June. The Principal monitored the activities mentioned in the calendar. All the departments and Faculty followed the academic calendar of College and their department.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://dprcollege.edu.in/pos.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	Political Science	12	12	100
Nil	BA	English	9	8	88.88
Nil	BA	Hindi	12	8	66.66
Nil	BA	Marathi	13	13	100

Nil	BA	Economics	25	25	100
Nil	BA	History	15	15	100
Nil	MA	Marathi	10	10	100
Nil	MA	Economics	22	20	90.90
Nil	MA	English	10	8	80
Nil	BSc	Mathematics	3	3	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://dprcollege.edu.in/students_satisfaction_survey_2019_20/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
-	-	31/12/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Tantrasnehi Karyagaurav Puraskar	Prof. R.B. Adling	Maharashtra sharirik Shikshan Tantrasnehi Panel	04/10/2020	International

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	31/12/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	1	4.21
International	Chemistry	3	2.45

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2
Physical Education	2
Economics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2020	0	Nil	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nill	Nill	Nil

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	18	4	10
Presented papers	15	15	Nill	10
Resource persons	1	Nill	3	5

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Womans Day	Womens cell	5	35
R.R.C. (AIDS Day)	Maharashtra State AIDS control Society	3	200
Aids awareness programs	Sub District Hospital Pathardi	2	200
[View File](#)			

 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Winter camp	Best performance	Sangam Pratishthan, Madhi, Tal. Pathardi, Dist. Ahmednagar	1181
[View File](#)			

 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Student-related Seminar /Conferences/Workshops/ Lecture Series/Camps etc.	Board of Students Development	Wildlife Photography	1	20
Student-related Seminar /Conferences/Workshops/ Lecture Series/Camps etc.	Board of Students Development	Bhartiya Samvidhan Prashikshan Karyashala (Workshop on Awareness of Indian Constitution)	3	75
-	Department of Zoology, Dadapatil Rajale Arts, Science Commerce college	National Level COVID-19 Pandemic General Awareness Quiz	1	9837
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3.5 – Collaborations

 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	31/12/2020	31/12/2020	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SHODH ADVANTECH LLP, C-36/2, Chikhalthana MIDC, Aurangabad , Pin-431006	09/01/2020	1) To promote more effective use of each of their resources and provide each of them with enhanced opportunities. 2) To cooperate and focus their efforts on cooperation with in the area of skill based traning ,Education and Research. A	176
District Nature Lovers, Biodiversity, Coservation and Research Centre, Ahmednagar-414001 (Mahararashtra), INDIA.	03/03/2020	1) To organize the seminars, workshops, conferences. 2) To organize the guest lectures on various contemporary social, economics and environmental issues. 3) To conduct the felicitation of Researchers by giving Dr. Salim Ali Environme	5
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year	
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
21.09	3.61

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
VRIDDHI	Partially	2.0 Build 257.5	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11688	1286833	1628	153575	13316	1440408
Reference Books	8736	3487615	58	64724	8794	3552339
e-Books	251	Nill	54	Nill	305	Nill
Journals	41	45191	18	20693	59	65884
e-Journals	Nill	Nill	6000	5900	6000	5900
CD & Video	122	25167	Nill	Nill	122	25167
Library Automation	1	88000	Nill	Nill	1	88000
Weeding (hard & soft)	3155	135508	4	500	3159	136008
Others(specify)	101	22469	34	5142	135	27611

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	31/12/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	107	1	3	1	1	15	15	2	22
Added	2	0	0	0	0	0	0	0	0
Total	109	1	3	1	1	15	15	2	22

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E-content Media Centre	http://dprcollege.edu.in/e_content.html

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.7	0.98	7.04	9.64

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college maintains and upkeeps the different infrastructural facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by the concerned employees. The maintenance of the campus of the college is monitored through regular inspection. Upkeep of all facilities and cleanliness of environment in the hostel is maintained through Hostel Monitoring Committee. Outsourcing is done for the maintenance of wooden furniture, electrification and plumbing. Regular maintenance of the water cooler and water purifier is done. Maintenance of laboratories: Regular maintenance of laboratories, equipment, gas and water supply is done by lab attendants and supervised by HODs of the concerned departments and faculty in-charge. The list of equipment to be repaired is taken from the concerned departments. The decision on this list is taken in the meeting of faculty in-charge. The finalized list is duly approved and signed by the Principal. The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises and supervised by concerned

subject teachers and HODs. Record of the maintenance and the stock register is maintained by lab assistant. Library:1.The Library Committee takes a decision about the purchase of the books. The requirement and list of books is taken from the concerned departments and HODs. The finalized list of required books is duly approved and signed by the Principal. Then sanctioned list of books is sent to book dealers. 2. To ensure return of books, 'Library Nil' from the library is mandatory for students before appearing for examination 3. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are resolved by the library committee. 4. VRIDDHI software is used in Library. 5. The maintenance of the reading room and stock verification of library books is done regularly by the library staff. Sports: The Director of Physical Education looks after the maintenance of sports equipment. Ground cleaning and ground marking is done with the help of technical staff of the college. Regular maintenance of the equipment is done by technical staff. Computers: The decision of repairing and maintenance of computer equipment is taken in the meetings of purchase committee. The finalized list of equipment to be repaired is duly approved and signed by the Principal. The repairing and maintenance of computer equipment is done by the technicians of related owner enterprises and supervised by concerned subject teachers and HODs. Regular maintenance of Computer Laboratory equipment is done by laboratory attendant and headed by the Faculty in Charge. Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. Classrooms:1.The College has various committees for maintenance and up keeping of infrastructure. The Faculty in Charge submits their requirements to the Principal regarding classrooms, furniture and other equipment. 2. The regular cleaning of classrooms is conducted by the concern employees and

https://dprcollege.edu.in/procedures_policies_for_maintaining_and_utilizing.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government of India Scholarship	607	5574535
Financial Support from Other Sources			
a) National	Nil	Nill	0
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Shibir	21/06/2019	200	Dadapatil Rajale Arts, Science Commerce College
Language lab	01/07/2019	25	Department of English and Dadapatil Rajale Arts, Science Commerce College

Mentoring	06/08/2019	1181	All Subject Teachers
Soft skill development,	31/01/2020	60	SPPU, Pune
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competitive Examinations Center	20	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	19	25	25
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	24	Dadapatil Rajale Arts, Science Commerce College	Chemistry	DPRC,NASC, Shevgaon, Anand College, Pathardi	M. Sc. Chemistry
2019	3	Dadapatil Rajale Arts, Science Commerce College	Zoology	NASC Ahmednagar	M. Sc. Zoology
2019	8	Dadapatil Rajale Arts,	Computer Science	New ACS College Ahme	M.SC. Computer

		Science Commerce College		dnagar-02SPPU Pune-01, Indra College Pune- 01, Ahmednagar College-01, Jaywanrao Swant Pune-01, JSPM College -01, Sant Dyaneswhar MMBA, College, Bhanashiware-01	Science, MBA
2019	8	Dadapatil Rajale Arts, Science Commerce College	Marathi	Dadapatil Rajale Arts, Science Commerce College	M. A.
2019	5	Dadapatil Rajale Arts, Science Commerce College	English	Dadapatil Rajale Arts, Science Commerce College	M. A.
2019	2	Dadapatil Rajale Arts, Science Commerce College	Hindi	New ACS College, Shevgaon	M. A.
2019	6	Dadapatil Rajale Arts, Science Commerce College	Economics	Dadapatil Rajale Arts, Science Commerce College	M. A.
2019	1	Dadapatil Rajale Arts, Science Commerce College	Political Science	Dadapatil Rajale Arts, Science Commerce College	M. A.
2019	6	Dadapatil Rajale Arts, Science Commerce College	History	Dadapatil Rajale Arts, Science Commerce College	M. A.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Marathon Competition	District	350
Intercollege baseball competition	District	160
Intra-college competitions	College	194
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nill	Nill	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an active student council which forms under the provision of the Maharashtra Public Universities act 2016, 9914(2)(i) Maharashtra ordinance numbers XXVIII and statute S442 to S467 and board of student's welfare of Savitribai Phule Pune University Pune. The student council is establishing every year during the first term of the academic year. The student council is elected in a democratic way. The students who stood first in university exam from respectively class (CR). The nominated class representative-elect one among them is the university representative (UR). The UR represents students of the affiliated college at the university level. The student's council consist of the principal and chairman, class representative, director of physical education and NSS programme officer. Particulars of the student's council formulated from the academic year 2019-20. The students council play an important role in various activities and functions organized in the college such as seminar, conference, NSS, annual gathering, prize distribution teacher day and Swach Bharat Abhiyan. The council is actively engaged in organizing social and environmental awareness programs like save girl child and the importance of voting, etc. they also organize motivation programmes for students like a science exhibition, poster presentation, model preparation, etc. the representative of student's council absorbed in various administrative and academic committees of the college. It brings transparency in day-to-day activities between the institute and students. The students' representatives are included in the following academic and administrative committees like the anti-ragging committee, earn and learn scheme, Gymkhana committee. The Library committee and discipline committee are constituted by the college for smooth functioning of the day-to-day work on the college campus. Students' representative is observed in various committees and workgroups as they can put up their problems and grievances at the proper stage

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:
2908

5.4.3 – Alumni contribution during the year (in Rupees) :
0

5.4.4 – Meetings/activities organized by Alumni Association :
1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Students Mentoring System : The mentoring system has been established in the College. Principal Level: In the beginning of academic year, the Principal holds meetings with AMC (Academic Monitoring Committee) headed by principal. Faculty Level: Mentors organizes regular meetings of students and give information regarding Infrastructural, Curricular, Co-Curricular and extra-Curricular activities of the College. With consent with the Principal, every faculty In-Charge prepares class wise list of the students. All the teachers are provided with the list of mentees. All the Mentors welcome mentees into their classroom, laboratory or worksite. Mentors interact with mentees to identify slow advanced learners take further necessary steps for improvement. Mentors encourage the mentees for participative learning. Mentors communicate the absent students maintain record of their attendance. Meetings are arranged with the student their interests skills are discussed. Mentors guide the mentees for various curricular extracurricular activities. All the mentor teachers help their mentees for various academic needs. The mentors guide the students about specialized subjects, curriculum and carrier opportunities related to subjects. Mentees are guided about their projects. They seek guidance from mentors regarding placement, competitive examination etc. The mentors give support in the form of books and finance. Advice and need base mentoring is done as per the personal issues or the students. Students Level: Every student is included in mentoring. Participative Management: Every stakeholder is participated and play active role in effective mentoring. Overall monitoring is done by principal and In-Charge of all faculties. Dadapatil Rajale Memorial Lecture-Series : In every academic year, college organizes Dadapatil Rajale Memorial Lecture-Series during 18-22 August. This activity is addressed for Late Dadapatil Rajale, Founder of Dadapatil Rajale Shikshan Sanstha, Adinathngar. Principal Level: In the beginning of month July, meeting is organized about planning and implementation of the practice, headed by principal and chairperson of the committee. A list of speakers and dates are confirmed by principal with consultation of management. Principal monitors all the activities and does needful. Faculty Level: Several committees are formed to monitor and smooth implementation of pre-decided strategies viz. Invitation cards, Stage welcome Board Late Dadapatil Photo, Seating arrangement, Light generator, Felicitation, Guest :Breakfast, lunch rest, Samathi: Rangoli, garlands flowers, Discipline, Drinking water, vehicle parking, Computer Xerox, College Campus cleaning and Lunch committee (Last day)(all persons). Every committee is represented by chairperson, teachers and peons. Chairperson of the committee has permission to conduct activities. A financial support is provided by committee Economic Provision. A continuous feedback of status of work is obtained by principal and chairperson of committee. Publicity and news are monitored by publicity committee. Students Level: All students are actively participated in many committees especially in college campus cleaning, guest

hospitality and serving food to visitors, guests and all stakeholders. Participative Management: Each and every student, teaching and non-teaching staff member and all stakeholders are actively participated and play important role in smooth implementation of pre-planned strategies. Meritious and proud persons are felicitated.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Online admission system is followed (Total 812 admissions). Principal appoints Admission-In-Charge for every class, admission committee chairperson. It follows rules regulations of state government SPPU about reservations. Admission form documents are scrutinized by Admission-In-Charge office. Fees is accepted in instalments for economically poor needy students. All government Scholarships are given to students. Fees Concession is given to special cases with principal`s final authority. For incomplete documents, provisional admission is sought with time-limit and after submission of documents, confirmation is done. Admission to Competitive Examination Guidance Centre by merit and to sport activities by physical fitness.
Industry Interaction / Collaboration	42 Students from Department of Chemistry (M.Sc.), visited SHODH Advanced Technologies, Aurangabad and actively participated in "YOUR LAB WORKSHOP" 9th January 2020. 60 students from Department of Zoology, visited the Government Fishery Project, Kaigaon (Tal-Paithan Dist-Aurangabad) on 1st February 2020. The Memorandum of Understanding (MoU) between Department of Chemistry, Dadapatil Rajale College, Adinathnagar and SHODH ADVANTECH LLP, Aurangabad came in action from 9th January 2020. More Industrial visits should be organized. More number of MOUs with industries should be formed and continuous communication with industries for placement for internship and jobs, should be occurred.
Human Resource Management	Various committees are formed viz. yearly, programme-wise (Dadapatil Rajale Lecture Series) and incidental programmes (Hon. Appasaheb Rajale Amrutmahostav). Framing of committees

		is based on decentralization, deployment of work and optimal utilization of all human resources. College authorities monitor all activities of all committees through Trello. Every stakeholder is assigned proper work and feedback about work status is obtained. Guidelines and suggestions are communicated to concerned personnel and concerned task is completed smoothly and effectively within time limit. Information, innovations, modifications, reminder about delay of work and guidelines of activities and programmes are communicated through Trello and Whatsapp group Teamwork.
	Curriculum Development	All teaching staff should actively participate in workshops organized by SPPU about syllabi framing and circulate information to their colleagues. If there are any queries then such queries should be forwarded to Board of Study for discussion for solution and remedy for queries. College has framed syllabi for certificate courses viz. Yoga, Soil Analysis and Self-Defence. The objectives of these courses are as: 1) To prepare students and teachers, physically and mentally strong to face their problems. 2) Being sons of farmer, students should adapt recent technology in agriculture and be ready for new business in the field of agriculture.
	Teaching and Learning	Teaching learning process is student centric. Use of ICT tools (computers, projectors, smart boards, CD, DVD, Google Classroom and Whatsapp made it easy, more effective and interesting. Teaching plans are prepared at start of academic year and whole process follows accordingly. Some minor changes and innovations are acceptable. Monthly and yearly reports are prepared with consultation of teachers, HoDs and principal with remarks. Syllabus Completion Reports are prepared before final examination. It mentions reasons for non-completion of syllabus. It covers all subjects and submitted to IQAC through principal. Continuous feedback from students is obtained to make process more effective.
	Examination and Evaluation	Examination work is mandatory viz. junior supervision, practical examiner

	and assessment of answer books. Adjustment of junior supervision should be done in written before actual work. Work of evaluation should be completed within time limit. Fair assessment of answer books should be done. Internal squad is appointed. Events of unfair means should be minimized. Students with unfair means should be penalized. Teachers and students should remain present before at least half an hour. All rules and regulations framed by SPPU should be followed strictly. College Examination officer keenly monitors all the activities from filling of examination to declaration of result.
Research and Development	Teachers and students are encouraged with financial assistance (provision of Rs. 400000) to participate and present research papers at conferences, seminars and workshops and to publish research papers in national and international level journals. It is mandatory to prepare and submit a proposal for Major/Minor Research Project (SPPU UGC). Persons received awards, prizes from reputed institutions) and degrees (M.Phil. Ph.D.) in the field of research, are felicitated. Senior researchers always give necessary guidance and any sort of help to junior researchers. Healthy environment gave rise to team research and multidisciplinary research.
Library, ICT and Physical Infrastructure / Instrumentation	All sorts of books should be purchased within time limit. Issue return of books process should strictly follow rules and regulations. Continuous electricity Internet facility should be provided to all departments, library and office. LCD projectors, CDs, DVDs, videos, PPTs, e-books are made available for students and teachers. White boards, cupboards, tables, chairs, racks, stools benches, equipment and other necessary infrastructure were made available as per needs. A full pledge auditorium is made available to organize / conduct seminars and indoor sports activities. A book bank facility is made available for economically backward, needy and hardworking students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Planning and Development	Library Books (Rs. 149032), Equipment (Rs. 158000), Mini Marathon (Rs. 81145) and Gymkhana expence (Rs. 96297) have been expended for smooth functioning of teaching learning process. BOD, SPPU, Pune has sanctioned Rs. 2,00,000 for organization of national level seminar in Economics and received (Coordinator`s remuneration and hospitality Rs. 5000) for Babasaheb Jaykar Ex-classroom Lecture Series. Usually, committees prepare agenda of meetings and write minutes of same meetings. Circulars from UGC SPPU are circulated. Every committee prepares annual reports, hence submitted to IQAC after principal`s sign. Visiting professors and guest lecturers are invited for effective teaching.
Administration	Various boards for events and activities are framed. Decentralization and deployment of work according to committees is displayed. Time limit status of activity are displayed using colours on Trello. Notices about meetings, events, lectures and assignment, reminder deadlines of work are displayed. Views suggestions about issues events are welcomed and proper decisions are taken on TeamWork. Documents, reports and photos of events are uploaded on Trello , TeamWork, college website and e-mail (college domain) and are stored category-wise. G-suit (Team Drive, customized e-mail and Calendar) is useful in document communication. Overall monitoring is done by particular authority.
Finance and Accounts	Using Vruddhi, Fees receipts are generated. Fees received are categorized as Grant, Non-Grant Permanent Non-Grant. Status of fees is by pending installments. Receipts are admission, examination and miscellaneous (Cycle stand, Journal, Breakage, TC, Bona-fide, Duplicate ID, Loss of book, Duplicate Mark sheet). After notifications, Scholarship forms are filled online at portal Mahadbtmahit. Scrutinity validity is done by college, District Samaj Kalyan office and Mantralaya. Finally, scholarships are deposited to students Aadhar linked bank account. Vendor`s Payments is done by RTGS, NEFT and Account Payee Cheques. Using Tally, payment receipts are generated. Salary

	Payment is done by Sevarth software.
Student Admission and Support	Whole online admission procedure is managed through Vruddhi. Scholarships forms are filled online by students at portal Mahadbtmahait. These forms are forwarded by system for checking to clerk hence principal. These forms are again forwarded for checking to Samaj Kalyan District Office hence categorized viz. NT, SC, ST, OBC, Open (Rajarshee Shau Shikshan Shulka Yogana). It again forwarded to various departments in Mantralaya. Finally, after fulfilment of criterions, scholarships are deposited to students Aadhar linked bank account with message of scholarship granted (Total Rs. 5929975). Queries are eliminated by uploading necessary documents at website by college-Samaj Kalyan Office communication.
Examination	Online examination revaluation forms are filled by students at portal unipune.ac.in /Examinations/online forms. Hard copy and fees are submitted in Examination Office. Inward examination forms and RTGS/NEFT payment is done by college. Summary Hall-Tickets in soft copy (.PDF file) is sent by SPPU, Pune. Online Entry of Marks is done at SPPU, BOD portal through college login and teacher`s login. Online question paper by QPD login is downloaded with password (CEO) and time slot. Communication between college and SPPU is done by phone or e-mail. Orders of external Senior Supervisor and examiner are sent through e-mail by SPPU.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof. Gholap Raju Trimbak	Innovative and Best Practices in Higher Education	-	2017
2020	Shri. Rajale Vikram Balbhim	New National Education Policy 2020 Discussion	-	200

2020	Prof Bavaskar Ravindra. Makunda.	S.Y.B.Sc. Physics Syllabus Revision Workshop	-		250
2020	Prof. Gholap Raju Trimbak	New National Educatioin Policy 2020 Discussion	-		200
2019	Prof. Shinde Mahadev Ashok	Choice Based Credit System (Registration Fees)	-		200
2019	Prof. Gade Priyanka Lahanupatil	Choice Based Credit System (Registration Fees)	-		200
2019	Prof. Shinde Mahadev Ashok and Prof. Gade Priyanka Lahanupatil	Choice Based Credit System (Protocol)	-		220
2019	Dr. Deshmukh Subhash Jagannath	Restructuring of Syllabus of F.Y.B.A. (Economics) and M.A.-I. (Economics)	-		200
2019	Prof. Gholap Raju Trimbak	Workshop on Online AQAR	-		800
2019	Prof. Sayyad Anjum Kayyum	Workshop on Restructuring of Syllabus F.Y.B.Sc. (Computer Science)	-		300
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Hands-on Training on Google Docs	-	07/12/2019	07/12/2019	37	Nill
2020	Hands-on	-	04/01/2020	04/01/2020	36	Nill

	Training on Google Drive (My Drive Shared Drives)					
2020	Hands-on Training on Google Forms	-	25/01/2020	25/01/2020	35	Nill
2020	Applications for teachers	-	08/05/2020	10/05/2020	238	Nill
2020	Applications for teachers	-	01/06/2020	03/06/2020	56	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program on Cyber Security	2	20/09/2019	01/10/2019	6
Refresher Course in Advanced Instrumentation (MD)	1	18/11/2019	30/11/2019	13
Workshop on ICT Tools for Collaboration	3	19/11/2019	25/11/2019	7
NPTEL Online Certification in English Literature of the Romantic Period, 1798-1832	1	05/01/2020	02/03/2020	56
Workshop on Open Educational Resources	4	27/01/2020	15/02/2020	13
NPTEL Online Certification in Enriching Soft Skills and Personalitry	1	11/02/2020	07/04/2020	56

SWAYAM ARPIT Online Course Certification Online Refresher Course in Chemistry for Higher Education	1	25/10/2019	13/02/2020	112
NSS Trainning Programme	1	23/02/2020	29/02/2020	7
Refresher Course In Physical Education and Sports	1	29/02/2020	13/03/2020	14
National Workshop on Online and Blended Learning	4	09/03/2020	21/03/2020	13
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	11	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teacher`s Society Loan, GPF, DCPS, medical bill reimbursement.	Teacher`s Society Loan, GPF, DCPS, medical bill reimbursement.	Earn Learn Scheme and Scholarships (Post-metric scholarship, university scholarship, National Sector scholarship, Rajasree Shahu Shikshan Shulka Yogana, Savitribai Phule scholarship (women), Gunwant Vidyardhi scholarship, Economical Backward Vidyardhi Shulka Veema).

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

This is done at college by Kadam Company, Ahmednagar permanently on fees structure. It checks day to day entries from vouchers to cash-book hence ledger-book. Collective summary is represented as statement. It includes salary (Teaching Non-teaching) and Non-salary (daily expenditure of college, T.A., electricity Telephone bills, stationary printing, Affiliation fees, welfare schemes, scholarships). With at least three quotations from venders, minimum cost is selected for order. Last date for submission to Account General, Mumbai JDHE, Pune region Director Office, Pune is 31st July every year. Necessary sufficient documents kept available to eliminate queries.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Organized Meeting on 13/01/2020. 2) Suggestions from Parents. 3) Regular visits Feedback by Parents.

6.5.3 – Development programmes for support staff (at least three)

1. Hands-on Training on Google Forms. 2. Hands-on Training on Google Drive (My Drive Shared Drives). 3. Hands-on Training on Google Docs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Conducted Academic and Administrative Audit (Internal) of the college. 2. Faculty Development programmes and Induction programmes conducted by the IQAC. 3. Use of G-Suite and Trello-Board for Academic and Administrative purposes.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Academic and Administrative Audit	30/03/2021	30/03/2021	05/04/2021	77
2019	Induction Programme for Newly Appointed Teachers	11/09/2019	11/09/2019	17/09/2019	28
2019	Hands- on Training on Google Docs	12/07/2019	12/07/2019	12/07/2019	37

| 2020 | Hands- on Training on Google Drive (My Drive Shared Drives) | 01/04/2020 | 01/04/2020 | 01/04/2020 | 36 |
| 2020 | Hands- on Training on Google Forms | 25/01/2020 | 25/01/2020 | 25/01/2020 | 35 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Fit India Camp	29/10/2019	29/10/2019	250	150
Marathon Competition	05/12/2019	05/12/2019	150	200
Karate training	21/01/2020	07/02/2020	35	Nill
Eco-Trek	01/02/2020	01/02/2020	30	30
International Women's Day	08/03/2020	08/03/2020	100	100

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The power requirement met by renewable energy sources is 100 Percent. Annual power requirement met by renewable energy sources (in KW) 8000 units. 1. The LED lights have been installed to save energy 2. Waste disposal is done by following proper methods 3. Tree Plantation Drive is undertaken on large scale. 4. Vehicles are parked at the gate to avoid any kind of air pollution. 5. Programmes and lectures are arranged for the environmental awareness 6.Cleanliness Drive is carried out from time to time 7. Dustbins have been placed all over the campus and the efforts are made for the plastic free campus 8. Eco-trek is organized in which number of students participated. The participants have been made aware about the environment.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	No	Nill

Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	30/06/2019	8	Tree Plantation	Environmental Awareness, Tree Conservation	260
2019	1	1	20/08/2019	1	Lecture on Agriculture Bio diversity	Importance of Food and Nutrition Security	1200
2019	1	1	21/08/2019	1	Lecture on Changing Nature of Indian Economy	Growth of Indian Economy and Demonetization	1250
2019	1	1	22/10/2019	1	Felicitation of Meritorious students	Need of Value Education	1300
2020	1	1	17/02/2020	1	Health Checkup camp	Health checkup of he girls and guidance for the diet	122
			View File				

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students	10/06/2019	A code of conduct handbook in the form of a prospectus is handed over the students at the time of admission. All the

			details regarding the rules and regulations to be followed have been mentioned in detail. The details include the notification regarding the Ragging and its consequences and the punishment thereof. It also includes certain prohibitions such as use of mobiles and any kind of smoking or chewing tobacco. The instructions are given to be regular in the class with identity card. There are instructions regarding the code of conduct during the stay in the campus.
Teacher	15/06/2019		Code of conduct as per the guidelines of UGC and University is communicated to all the teachers at the commencement of the academic year. The prospectus itself contains the professional ethics to be followed by every teacher under the title ' Our Goals'. For newly appointed faculties these code of conducts communicated orally
Principal	15/06/2019		Code of conducts as per the guidelines laid down by the UGC and the principles of the Institute

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teacher's Day	05/09/2019	05/09/2019	200
Samvidhan Din (Constitution Day)	26/11/2019	26/11/2019	200
National Youth Day	12/01/2020	12/01/2020	200
Voters' Day	25/01/2020	25/01/2020	200
Felicitation of Ex-soldiers	26/01/2020	26/01/2020	53
Shiv Jayanti	19/02/2020	19/02/2020	200
Marathi Rajbhasha	27/02/2020	27/02/2020	92

Din			
Raksha Bandhan	16/08/2019	16/08/2019	200
Ganesh festival	02/09/2019	11/09/2019	200
	View File		

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar Plant of capacity 10 KVA has been installed to meet the required energy requirement. 2.Cleanliness Drives undertaken from time to time. 3. Installation of ample number of Power Saving LED lights in Campus. 4. Waste Disposal mechanism in place to avoid any kind of pollution 5. Tree plantation programme undertaken with the involvement of students, teachers and all stakeholders 6. The College has lush green campus with a variety of trees which provide ample oxygen.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES: Practice no. 1. Title of the Practice: - Use of G-Suite for Academic and Administrative Works Goal: - Make use of the available tools for the effective functioning of academic and administrative works Objectives: - 1. To undertake collaborative works 2. To work effectively from any place 3. To synchronize the academic and administrative works 4. To increase the use of technology for the effective and speedy works. The Context- Technology is a great benefit to expedite our day to day works in an effective way and in stipulated time. With the available tools of ICT, every institution can make its functioning effective and productive. It is quite essential to expedite a work in a team so that multiple people can do the work as a team and can have better output. The collaborative work system can definitely save the time and energy and be more productive. G-Suite for education is free service to educational Institutes. The use of that service for educational purpose can save the time and energy. The Practice: - Dadapatil Rajale Arts, Science and Commerce College is located in a rural area. However, College is adamant in making the extensive use of ICT for the educational purpose. As a part of that, College has taken several initiatives. One such initiative under the ICT is the use of G-suite for all kinds of academic and administrative works. The Institute is making extensive and effective use of various G-Suite applications such as Gmail, Google Drive, Google Meet, Google Classrooms, Google Forms, Google Sheets, Google Docs etc. These tools have proved very useful and effective for the educational purpose. The teaching and non -teaching staff is trained towards the use of these tools. The workshops arranged to train the whole staff and the experts in the respective fields trained the teachers to make use of all these tools effectively for the academic and administrative purpose. Evidence of Success: Students could access learning from anywhere and everywhere. During the COVID period the use of G-Suite proved very useful for all the teachers and the students. Teachers could conduct the online classes through Google Meet and interact with the students. The teachers could store their teaching material on Google Classroom and give access to the students all the time. The teachers could make use of Google Drive, Google Forms, Google Docs etc for the purpose of administrative works which resulted in increasing the efficiency of the staff. Resources Required: - The resources required for the use of G-Suite were Computers, Laptops, INTERNET connectivity which was provided by the college in the campus. The use of mobile also proved very useful for purpose specially the students were able to access the online lectures through mobile. Problems Encountered: Due to digital illiteracy of few staff members, they had to provide special training. In the initial stage students were unknown to the use of the tools like Google Classroom. The teachers had to take extra efforts to train them in that regard. Lack of high-

speed data connectivity and non-availability of computers/laptops were few problems. Practice no. 2. 1. Title of the practice: Health check-up of the female students and dietary guidance 2. Objectives of the practice: · To ensure the better health of the female students · To develop the overall personality of the female students · To create awareness towards health and hygiene among the female students 3. The context: Women's health is the priority of every nation. Women in rural areas are unaware of the importance of health and hygiene. The female students are shy to share their health-related problems with their parents. It is a common phenomenon especially in rural areas that women always neglect their health issues. It is observed that women in India remain disadvantaged regarding their health or they try to avoid their health-related issues giving priorities to their household responsibilities. In this context every educational Institute should take steps to ensure the good health of the female students. 4. The Practice (250 – 300 words): Health check-up camp is organized annually for the female students with the help of Sub-district Hospital Pathardi. The Medical Officer and the assistant staff are invited for the Health Check Camp and Consultation. The Medical Officer communicates the female students regarding their health issues. It gives an opportunity to the female students to share their health-related issues with the Medical Officer. After communicating with these students, an appropriate counselling regarding the diet and exercise to maintain good health is given. The valuable guidance regarding the balanced diet to be taken and the maintenance of hygiene is being discussed with these female students. Some tips regarding healthy hair and skin are given to the girls. After discussion with the girls regarding their health issues the medical check-up is done by the Doctor. The hemoglobin, blood Pressure, weight and height are being checked and appropriate consultation along with the medicine is given to the students. Number of female students have taken part in this activity which is being organized by the Health Committee of the college. 5. Evidence of Success: · Awareness towards health and hygiene among the female students has increased · Female students shared their health problems and got it solved · The female students have got benefitted by the activity · It has helped in gaining mental and physical strength · It has helped the female students to concentrate on their studies 6. Problems Encountered: Initially, the girls are reluctant to share their health issues but after proper orientation they come up with all their problems. Most of the female students have been found with less Hemoglobin. It is found that the majority of them had been ignorant of their health-related issues. 7. Resources required: Medical Personnel, Medical Equipment, Medical check-up facilities, separate hospital bed, tables, chairs and other essential things. 8. Notes (Optional): ----

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://dprcollege.edu.in/downloads/best_practices/Best_Practices_2019_20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Shri Dadapatil Rajale Arts, Science and Commerce College is situated in Pathardi Tehsil of Ahmednagar District which is located in a rural and remote area. There was no facility of higher education in this region especially the female students were deprived of higher education. The parents were reluctant to send their wards outside the region for their education. In such an adverse condition, Dadapatil Rajale Arts, Science and Commerce College was founded by Hon'ble Dadapatil Rajale who took initiatives to fulfill the need of higher education for women. The college is catering to the needs of the students belonging to socially and economically backward classes and especially the

women who seek admission. The college has been making all the efforts to achieve the stated goals and objectives. The College is making all the efforts to provide good educational facilities to the students. The priority is given to the education of women. As a part of that several activities have been carried out for the women students. The women are given priority in the admissions. The College is making all efforts to fulfill the vision of the Institute by providing affordable education to all and preferably to the women. Various financials aids are made available for the women to bring them into the mainstream of education. They are provided with Library facilities on priority basis. The college is catering to the needs of the education of the female students. All kinds of safety and security is available for the female students. It is for this reason that parents prefer tis college for the admission. Women's Cell of the College conducts various activities for the women. Women's health is given priority. As a part of that some lectures are arranged for them such as 'Dietary Precautions' and 'Health Awareness'. The motive behind these activities is to make them aware towards their health problems. To promote the education of women, a programme like ' Beti Bachao, Beti Padhawo' has been conducted. The Women's Cell makes constant efforts to organize various activities for the women. The students themselves take initiative to organize various activities. Women's health is given topmost priority. A 'special Health Checkup Camp' was organized for the women. The consultancy regarding the importance of diet and exercise has been organized for the women. Under this programme the total health checkup has been done with the assistance of Primary Health Centre. The practice helped these students to take care of their own health. The eminent physicians extended their services which has proved very useful for organizing such activities. To promote the different skills of the female students, various programmes have been organized throughout the year. These include 'Mehandi' 'Rangoli' ' Cooking' and such other competitions which create the atmosphere of friendliness among all the girl students. The College provides all kinds of security and safety to the women. The attempt is made to make these female students self-sufficient and self-reliant. The activities such as 'Karate Demonstration' 'Safety Measures' 'Self-Defense' have been conducted under

Provide the weblink of the institution
https://dprcollege.edu.in/downloads/Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. To organize District Level Chess Competition. 2. To organize workshop for students about carrier opportunities in sports. 3. To organize a faculty development programme for teachers. 4. To organize awareness campaigning about CORONA (Quizzes, Seminars, Infographs, Posters etc.). 5. To organize the Rising Star summer camp in the month of May. 6. To organize a district-level mini-marathon on the occasion of the birth anniversary of Late Rajeev Rajale. 7. To organize the exhibition on Medicinal Plants its uses in the month of September. 8. To organize the study tour in the month of January. 9. To organize Wildlife Photography Competition Exhibition.