

“Shri. Dadapatil Rajale Shikshan Sansthas”

DADAPATIL RAJALE ARTS AND SCIENCE COLLEGE

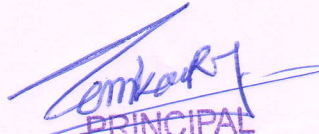
ADINATHNAGAR, TAL. PATHARDI, DIST. AHMEDNAGAR (M.S.)

Ref. No. 2021_2022/Minutes_IQAC_Meeting

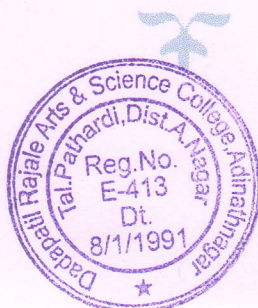
Date: - 18/06/2022

Minutes of the Meeting (Academic Year-2021_2022)

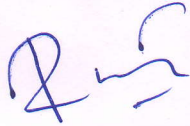
Date of Meeting	Subject	Minutes of the meeting
29/06/2021	IQAC Work	The Principal Dr. R. J. Temkar and IQAC Coordinator Prof. Raju T. Gholap informed the staff about the planning of IQAC in the academic year 2021-22.
	To update the Trello Board	It was decided that the chairpersons of each academic committee (2020-21) should upload all necessary documents, photos, and reports in the prescribed format with the proper file name.
	To organize the programme under IQAC (Annual Planning)	To organize Wildlife Photography Competition Exhibition.
		To organize District Level Chess Competition.
	To organize a district-level mini-marathon on the occasion of the birth anniversary of the Late Rajeev Rajale.	
27/07/2021	To conduct the academic and administrative Audit (AAA).	It was decided that the academic and Administrative Audit (AAA) should be conducted for the academic year 2020-21.
	AQAR-2021-2022	All the criterion heads should submit the data needed for AQAR to the IQAC.
28/07/2021	Documentation for preparation for NAAC & AQAR	It was decided that each criterion heads and members should download SSR of various colleges and study it carefully.


PRINCIPAL
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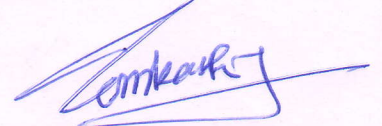
		It was decided to keep ready scanned copies of various documents like notices, reports, meeting agenda and minutes specially Examination Department, Student Development Cell and Women Cell.
29/07/2021	Criterion wise presentation	It was decided that the criterion-wise presentation and report submission for fill up the AQAR 2020-2021.
	Academic and Administrative Audit (AAA)	It was decided that all the faculty members should prepare all the documentation in prescribed format before the Academic and Administration Audit (AAA).
		It was decided that the departmental report should be written in English with appropriate photographs as per the format given by the IQAC.
		It was decided that the information of non-grant faculty from each department should be sent to the IQAC in the prescribed format provided by the IQAC.
	Preparation from NAAC A & A: Criterion-wise evaluation of the academic work	IQAC should prepare the programme for academic & administrative audits and circulate it to the internal audit team.
		It was decided that each department should prepare the necessary documentation in the prescribed format as per the guidelines of IQAC.
30/07/2021	Trello Board	It was decided that the Trello board should be updated by uploading the minutes, and department-wise documentation as per the prescribed format of the IQAC for the academic year 2021-2022.
27/09/2021	To conduct the academic and administrative Audit (AAA)	It was decided that the academic and Administrative Audit (AAA) should be conducted for the academic year 2021-22.
11/10/2021	Steering Committee Meeting	It was decided to prepare documentation for AQAR.



22/10/2021	Criterion wise IQAC work	It was decided to go for criterion-wise reading to prepare the SSR.
11/02/2022	AQAR-2020-2021	IQAC Coordinator should give the information about the documentation and new guidelines for AQAR submission.
	Trello Board	It was decided to upload all documents and keep the Trello board updated.
25/02/2022	Green Audit	It was decided to conduct the external green audit.
31/03/2022	Media Centre	It was decided to inaugurate the new studio for the Media Centre.
	SSR Preparation	It was decided that the faculty should read out the SSR of different colleges.



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