



**DADAPATIL RAJALE ARTS & SCIENCE COLLEGE,
Adinathnagar, Tal. Pathardi, Dist. Ahmednagar**

Web: www.dprcollege.edu.in

Email: iqac.dprc@gmail.com

IQAC/2016-17/05

Date: 01/05/2017

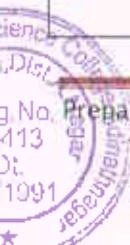


Admission, Prospectus & Time Table Committees

2017-2018

Sr. No.	Name of the Committee	Member/Chairperson	Signature	Functions of Committee
AD1	Admission: Arts Faculty	Prof. V. B. Bansode :Chairperson		It shall be the responsibility of this Committee to oversee screening of students seeking admission in the College.
	F. Y. B. A.	Prof. G. B. Lawande, Prof. A. K. Patole		
	S. Y. B. A.	Dr. S. B. Deshmukh, Prof. A. H. Desai		
	T. Y. B. A.	Dr. S. J. Deshmukh Prof. M. R. Kute		
	M. A. (Marathi)	Dr. J. T. Kanade		
	M. A. (English)	Dr. M. S. Tamboli		
	Medical Forms/Eligibility/ Scholarship (Arts)	Prof. M. R. Kute		To collect Medical/ Eligibility/ Scholarship forms and proceed further.
	Admission: Science Faculty	Prof. D. B. Gaikwad: Chairperson		It shall be the responsibility of this Committee to oversee screening of students seeking admission in the College.
	F. Y. BSc.	Dr. S. R. Bharate		
	S. Y. BSc.	Prof. D. N. Kandekar		
	T. Y. BSc. (Chemistry)	Prof. N. R. Kakade		
	T. Y. BSc. (Mathematics)	Prof. D. N. Kandekar		
	T. Y. BSc. (Botany)	Prof. J. N. Nehul		
	T. Y. BSc. (Zoology)	Dr. A. R. Chourpagar		
	M. Sc. (Analytical Chemistry)	Prof. S. D. Mhaske		
	Medical Forms/Eligibility/ Scholarship (Science)	Prof. N. R. Kakade		To collect Medical/ Eligibility/ Scholarship

Prepared by IQAC, Dadapatil Rajale Arts & Science College, Adinathnagar, Tal Pathardi, Dist. Ahmednagar




PRINCIPAL

 Dadapatil Rajale Arts & Science College
 Adinathnagar, Tal. Pathardi, Dist. A'Nagar

College Committees 2017-18

	Admission: Computer Science	Prof. M. B. Kate: Chairperson		forms and proceed further.
	F. Y. BSc. (Computer Science)	Prof. M. B. Kate		It shall be the responsibility of this Committee to oversee screening of students seeking admission in the College.
	S. Y. BSc. (Computer Science)	Prof. J. P. Darandale		
	T. Y. BSc. (Computer Science)	Prof. S. A. Andhale		
	Medical Forms/Eligibility/ Scholarship (Computer Science)	Prof. S. A. Walke		To collect Medical/ Eligibility/ Scholarship forms and proceed further.
	Admission: Office Section	Mr. Vikram Rajale (O.S.) Mr. S. M. Nehul (Accountant) Mr. P. L. Solat (Cashier) Mr. V. A. Jedhe (Form selling) Mr. S. G. Bhagat (Journal) Mr. P. J. Kusalkar (Peon)		Collection of Admission fee and finishing the process of admission.
AD2	Prospectus Committee	Prof. D. N. Kandekar: Chairperson		<p>It shall design and approve the College Prospectus.</p> <p>It shall decide on the grouping of subjects and courses offered by the College.</p> <p>It shall work out the rules and regulations of the college to be printed on the prospectus in consultation with the principal of the College.</p>
AD3	Time Table	Arts	Dr. M. S. Tamboli: Chairperson	The Committee shall plan, formulate and prepare time tables for regular classes and shall see to it
		Science	Dr. J. N. Nehul	
		Computer Science	Prof. M. B. Kate	
		M. A. (English)	Dr. M. S. Tamboli	

College Committees 2017-18

	M. A. (Marathi) M. Sc. (Analytical Chemistry)	Dr. J. T. Kanade Prof. S. D. Mhaske		that all departments are allocated equal number of classes during the academic session.
AD4	Online Admission, Office Automation, College website & E-publicity	Prof. M. B. Kate: Chairperson Prof. J. P. Darandale Prof. S. A. Andhale Prof. S. A. Walke Prof. K. S. More Prof. C. N. Pansare Prof. R. K. Phalke		To arrange the online admissions. To update the college website.
AD5	Girls Hostel	Prof. M. R. Kute: Chairperson		Admission, Room allotment, Maintenance and Grievances.

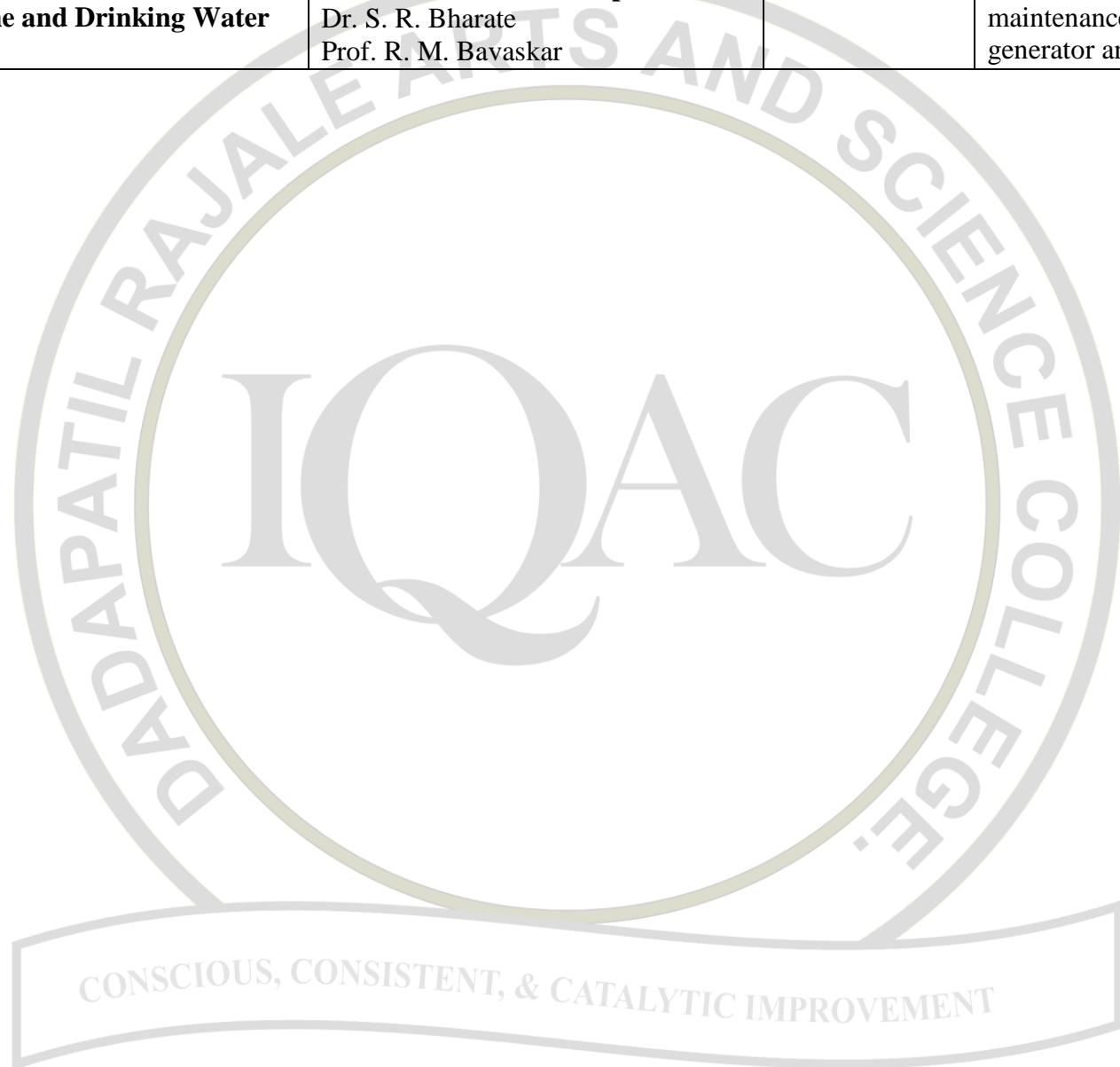
Campus Development Committees

2017-2018

Sr. No.	Name of the Committee	Member/Chairperson	Signature	Functions of Committee
CD1	Environment, Campus development, Tree Plantation, cleaning	Dr. S. R. Bharate: Chairperson Dr. S. J. Deshmukh Prof. D. B. Gaikwad Prof. V. B. Bansode Prof. A. G. Agase Mr. N. B. Aher		Celebration of days related to environment. Organization of programmes related to environment, tree plantation and development and cleaning of campus.
CD2	Botanical Garden	Dr. J. N. Nehul: Chairperson Dr. S. R. Bharate		To seek funding, make proposals and develop the Botanical Garden in the college campus.
CD3	Late Dadapatil Rajale Smrutisthal	Prof. N. R. Kakade Mr. N. B. Aher		Rangoli decoration of Smrutisthal at occasions.
CD4	Waste Disposal Management	Prof. D. B. Gaikwad: Chairperson Dr. J. N. Nehul Dr. A. R. Chourpagar Prof. M. B. Kate		To set proper mechanism for waste management.
CD5	Infrastructure/Construction	Prof. R. M. Bavaskar: Chairperson Dr. J. N. Nehul Prof. R. B. Adling Mr. S. M. Nehul		It shall look into the overall construction, renovation and improvements of the college Building infrastructure. It shall decide and approve the estimates and expenditures pertaining to any construction, renovation or improvements of the college.

College Committees 2017-18

CD6	Electricity, Generator, Pipeline and Drinking Water	Dr. J. T. Kanade: Chairperson Dr. S. R. Bharate Prof. R. M. Bavaskar		To set proper mechanism for the maintenance of electricity, generator and drinking water.
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Cells, Associations & Clubs 2017-2018

Sr. No.	Name of the Committee	Member/Chairperson	Signature	Functions of Committee
CA1	Competitive Exam Guidance Cell	Dr. K. G. Gaikawad: Chairperson Prof. V. B. Bansode Prof. A. H. Desai Prof. R. T. Gholap Mr. B. C. Kamble		To provide for special training or coaching for competitive examinations, for recruitment to the public services, public sector undertakings and other competitive employment opportunities.
CA2	Placement Cell	Prof. M. B. Kate: Chairperson Prof. S. D. Mhaske Dr. J. T. Kanade Dr. M. S. Tamboli Mr. K. S. Khoje		It shall be the responsibility of this committee to display advertisements, arrange campus interview and maintain the record.
CA3	Students Grievance Redressal Cell	Prof. G. B. Lawande: Chairperson Dr. M. S. Tamboli Dr. J. N Nehul Prof. R. B. Adling Prof. M. B. Kate Prof. K. S. More Prof. R. A. Shaikh Prof. J. A. Pandit		To resolve the Grievances of Students and to suggest to the higher authorities different ways and means to minimize and prevent such grievances. The functional mechanism of working of Students Grievance Redressal Cell shall be as prescribed by Statutes, prepared in accordance with the provisions of the University Grants Commission (Grievance Redressal) Regulations, 2012, or any other regulations for the time being in force.

College Committees 2017-18

CA4	Student Development Cell	Prof. R. B. Adling: Student Development Officer Dr. K. G. Gaikawad Dr. A. R. Chourpagar Prof. N. R. Kakade Dr. Vinayak Hadke		To assist students on the issues and difficulties in various facets related to their day to day life and other aspects connected with their academic world, personality development and healthy campus life.
CA5	Women's Cell	Prof. A. K. Patole: Chairperson Prof. M. R. Kute Prof. S. D. Mhaske Prof. N. R. Kakade Prof. K. S. More Prof. R. R. Udamale Prof. P. L. Gade Prof. K. D. Kachare Prof. S. P. Pimpale		To organize programmes related to problems of girls. Set mechanism for prevention of sexual harassment of teachers, employees, students of the college and redressal of grievances relating to sexual harassment, incidences and penalty for those who indulge in sexual harassment, in accordance with the provisions of the Sexual Harassment of Women at Work place (Prevention, Prohibition and Redressal) Act, 2013.
CA6	Vidyarthini Manch	Prof. S. D. Mhaske: Chairperson Prof. N. R. Kakade Prof. A. K. Patole Prof. J. P. Darandale Prof. S. A. Walke		To organize programmes based on guidelines given by the 'Board of Students' Development' of the university. To arrange competitions like 'Rangoli, Mehndi, crafts and poster presentation for girl students.
CA7	Alumni/Parent Association	Prof. Dr. S. J. Deshmukh: Chairperson Prof. Dr. S. R. Bharate Prof. V. B. Bansode Prof. D. B. Gaikwad Prof. A. G. Agase		The Committee shall be responsible for linking the Alumni of the college to their alma matter. The Committee shall decide on bringing together

College Committees 2017-18

				the former students and make efforts to contribute to the college on various aspects.
CA8	Literary Association (Debate and Elocution and Cultural, reading club)	Prof. Dr. S. B. Deshmukh: Chairperson Prof. Dr. M. S. Tamboli Prof. Dr. J. T. Kanade Prof. Dr. K. G. Gaikawad Prof. M. R. Kute Prof. A. K. Patole Dr. C. P. Kale Prof. A. G. Agase		To create and sustain an interest for literature. Enhancing creative writing skills among the students in Marathi, Hindi and English language. To provide a platform to the students to arrange and participate in activities like essay writing competition, group discussion, poster presentation. To arrange competitions like elocution contest, debate, book-review, etc. To give them an opportunity for self-expression by establishing reading club. To organize poetry-reading/play/novel reading aloud to generate reading culture.
CA9	Science Association	Prof. Dr. A. R. Chourpagar: Chairperson Prof. R. M. Bavaskar Prof. Dr. J. N. Nehul Prof. Dr. S. R. Bharate Prof. S. D. Mhaske Prof. N. R. Kakade Prof. D. B. Gaikwad Prof. D. N. Kandekar		Celebration of several days related to science and organize programmes related to science. To create scientific approach among the students. To promote students to participate in competitions like “Avishkar”.

College Committees 2017-18

CA10	Social Science Association	Prin. Dr. R. J. Temkar: Chairperson Prof. Dr. S. J. Deshmukh: Secretary Prof. G. B. Lawande Prof. V. B. Bansode Prof. R. T. Gholap Prof. A. H. Desai		To organize group discussions on social issues. To organize awareness programmes related to caste, gender, differently abled persons and culture. To celebrate anniversaries of social reformers.
CA11	IT Association	Prof. M. B. Kate: Chairperson Prof. J. P. Darandale Prof. S. A. Andhale Prof. S. A. Walke Prof. K. S. More Prof. C. N. Pansare Prof. R. K. Phalke		To arrange training programmes for teachers, non-teaching staff and students to make them ICT enabled. To organize special programmes for awareness about cyber-crimes, cashless transactions, useful software and apps, web-based learning, online courses etc.
CA12	Film Club	Prof R. T. Gholap: Chairperson Dr. K. G. Gaikawad Dr. A. R. Chourpagar Prof. R. B. Adling Dr. C. P. Kale Prof. A. G. Agase		To arrange short films, documentaries and films for students and show it them weekly. To arrange group discussions and seminars on films.

Exam, Quality and Discipline Committees

2017-2018

Sr. No.	Name of the Committee	Member/Chairperson	Signature	Functions of Committee
EQ1	Examination (University)	Dr. J. T. Kanade: College Exam Officer Mr. S. S. Thorat		C. E. O. shall be responsible for making all arrangements necessary for holding university examinations.
EQ2	Examination (Internal)	Dr. J. T. Kanade: Chairperson Prof. R. M. Bavaskar Prof. M. B. Kate		The committee shall be responsible for making all arrangements necessary for holding internal examinations, and evaluation.
EQ3	N.I.R.F.	Dr. K. G. Gaikawad: Coordinator Prof. D. N. Kandekar Mr. E. B. Kanthali Mr. P. J. Kusalkar		To prepare proposals for NIRF ranking and do necessary steps to receive rank.
EQ4	A.I.S.H.E.	Prof. R. T. Gholap: Nodal Officer		To upload college data in prescribed format on AISHE website.
EQ5	Discipline and Anti Ragging	Prof. G. B. Lawande: Chairperson Prof. R. B. Adling Dr. M. S. Tamboli Dr. J. N Nehul Prof. M. B. Kate Prof. K. S. More Prof. R. A. Shaikh Prof. J. A. Pandit		The Committee shall insure that discipline is adhered to in the College by the Students. The Committee shall lay down the College rules and regulations to be followed by the College Community and shall enforce the same. The Committee shall decide on disciplinary matters pertaining to Students and Staff. Set mechanism for prevention of ragging of students of the college.

College Committees 2017-18

EQ6	Library Advisory Committee	<p>Dr. S. B. Deshmukh: Chairperson Dr. J. T. Kanade Prof. R. M. Bavaskar Prof. M. B. Kate Dr. C. P. Kale Prof. L. R. Akolkar Prof. A. R. Akolkar Prof. R. T. Gholap</p> <p>Dr. R. P Ghule: Secretary</p>		<p>The committee shall administer, organize and maintain the Library, print and electronic material and related services of the college. The committee shall provide for proper organization and support for the functioning of the Library documentation services and maintenance of records. It shall provide the approach and operational plan for modernization and improvement of Library and documentation services. prepare the annual budget and proposal for development of Library. submit the annual report on the functioning of the Library. It shall see to the functioning of the Book Bank.</p>
EQ7	Sports Advisory Committee	<p>Prof. D. N. Kandekar: Chairperson Dr. K. G. Gaikawad Dr. A. R. Chourpagar Prof. R. T. Gholap Prof. A. H. Desai Prof. U. R. Tijore</p> <p>Prof. R. B. Adling: Secretary</p>		<p>The Committee shall cultivate excellence in various domains of sports and also to promote a spirit of healthy competition. The committee shall handle all matters related to sports activities participated by the college. It shall be the custodian of all Sports item under the possession of the college and accordingly maintain an inventory for the same.</p>

College Committees 2017-18

EQ8	Health Committee	Prof. N. R. Kakade: Chairperson Prof. M. R. Kute Prof. S. D. Mhaske Prof. S. A. Andhale Prof. K. S. More Prof. R. R. Udamale Prof. P. L. Gade Prof. K. D. Kachare Prof. S. P. Pimpale		To organize programmes related to health (especially for girls).
EQ9	Stakeholders Feedback/ Ex- Servicemen felicitation	Dr. S. J. Deshmukh: Chairperson Dr. S. R. Bharate Prof. D. B. Gaikwad Prof. V. B Bansode Prof. M. B. Kate Prof. A. G. Agase		To set mechanism for feedback responses from the students, the teachers, non-teaching staff, the parents and the other stakeholders on quality-related institutional processes.
EQ10	Staff Secretary	Prof. D. N. Kandekar		Organize & conduct staff meetings and maintain the record of meetings.

Committees for Funding 2017-2018

Sr. No.	Name of the Committee	Member/Chairperson	Signature	Functions of Committee
FD1	R. U. S. A.	Dr. J. N. Nehul: Chairperson Prof. R. T. Gholap		To prepare proposals for grants and do necessary steps to receive grants.
FD 2	U. G. C. Schemes and Proposals	Principal Dr. R. J. Temkar: Chairperson Dr. A. R. Chourpagar: Secretary Mr. Vikram Rajale: Office Superintendent Dr. M. S. Tamboli Dr. J. N. Nehul Dr. K. G. Gaikawad Dr. R. P. Ghule Prof. R. T. Gholap Prof. R. B. Adling Mr. S. M. Nehul: Accountant		To prepare proposals for grants and do necessary steps to receive grants.
FD 3	D. S. T./ C. S. I. R.	Prof. S. D. Mhaske: Chairperson Prof. N. R. Kakade		To prepare proposals for grants and do necessary steps to receive grants.

College Committees 2017-18

FD 4	Research Committee	Principal Dr. R. J. Temkar: Chairperson Dr. M. S. Tamboli: Secretary Dr. J. N. Nehul Prof. R. M. Bavaskar Prof. M. B. Kate Prof. R. A. Shaikh Prof. J. A. Pandit Prof. A. K. Patole		It shall be the responsibility of this committee to organize Research Works. And to conduct seminars, workshops etc. It can also accept proposals from the Departments for organizing any such seminars, workshops, Minor and Major Research Project.
FD 5	Purchase	Principal Dr. R. J. Temkar: Chairperson Dr. M. S. Tamboli: Secretary Prof. R. M. Bavaskar Dr. J. N. Nehul Prof. D. B. Gaikwad Mr. V. B. Rajale Mr. S. M. Nehul Mr. E. B. Kanthali Mr. S. G. Bhagat Dr. R. P. Ghule Prof. R. B. Adling Prof. M. B. Kate		To deal with all matters pertaining to all purchases of the college..

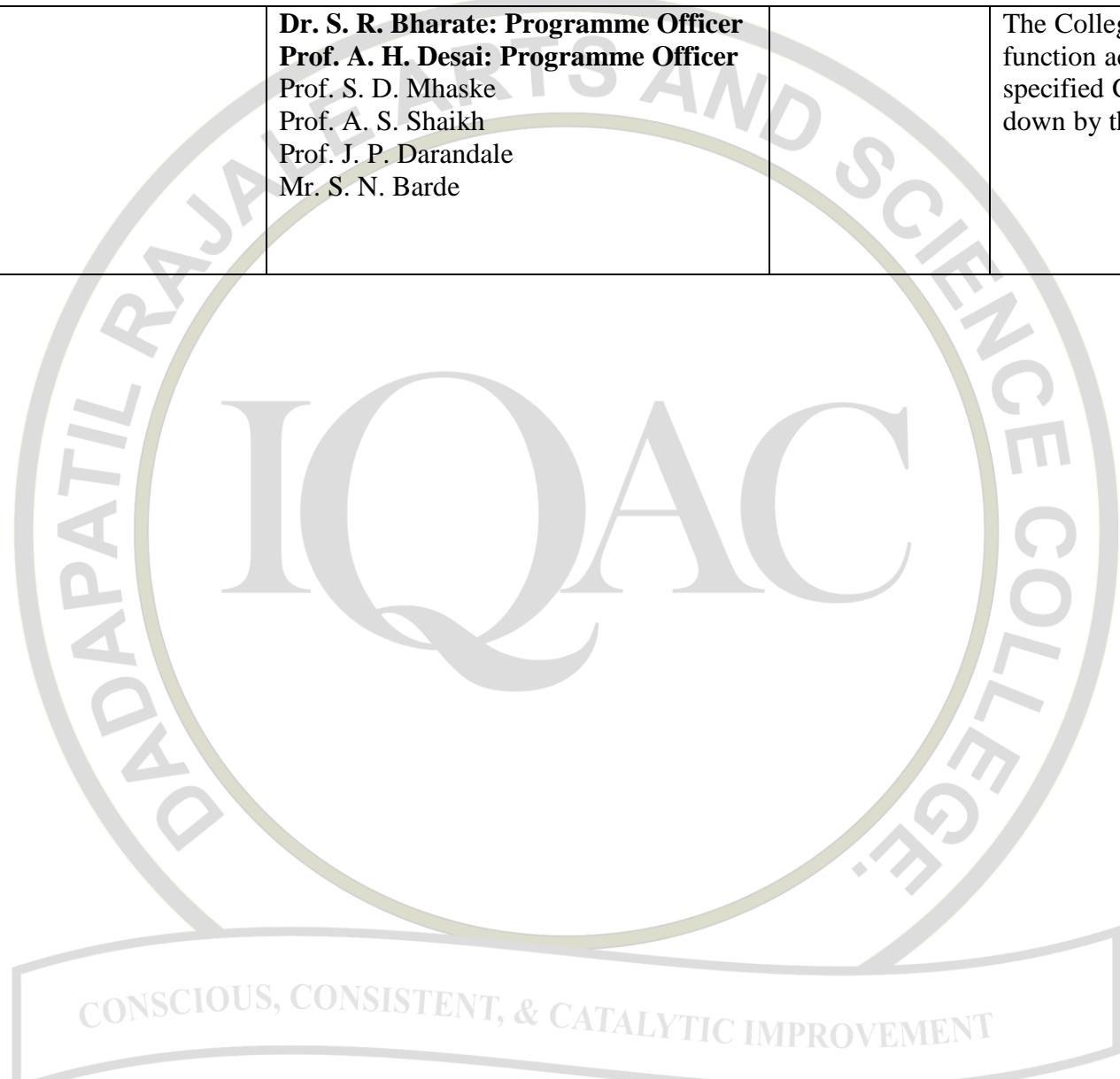
**Media
2017-2018**

Sr. No.	Name of the Committee	Member/Chairperson	Signature	Functions of Committee
Md1	YouTube Channel	Prof. R. T. Gholap: Chairperson Prof. R. B. Adling		It shall be the responsibility of this committee to prepare and maintain You Tube videos.
Md2	College Newsletter- Yuva-Prerana, Media-News Paper Publicity, Job Application Information	Dr. R. P. Ghule: Chairperson Dr. S. B. Deshmukh Dr. J. T. Kanade Prof. R. M. Bavaskar Mr. B. C. Kamble		The Committee shall be responsible for editing, publishing of the College magazines, campus news. The Committee shall take steps to encourage students to explore their creativity through write-up on any kind of expression and consider publishing the same in the college magazines, campus news.
Md3	Annual Magazine Vruddheshwar	Dr. S. B. Deshmukh: Chairperson Dr. R. P. Ghule Dr. M. S. Tamboli Prof. R. M. Bavaskar Prof. A. K. Patole Prof. R. B. Adling Prof. M. B. Kate		Collection of articles, correction of these articles and publication of magazine Vruddheshwar.

Staff Academy, Soft Skill and NSS 2017-2018

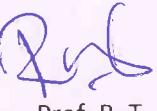
Sr. No.	Name of the Committee	Member/Chairperson	Signature	Functions of Committee
SS1	Late Dadapatil Rajale Memorial Lecture Series	Dr. K. G. Gaikawad: Chairperson Prof. S. V. Bade Mr. B. C. Kamble		To organize late Late Dadapatil Rajale Memorial Lecture Series
SS2	Staff Academy	Prof. V. B. Bansode: Chairperson Prof. M. B. Kate		To arrange lectures of teachers and non-teaching staff in the Staff Academy. To prepare annual schedule of lectures. To make documentation of the record of Staff Academy.
SS3	Soft Skill/Online Courses	Dr. K. G. Gaikawad: Chairperson Prof. A. G. Agase Prof. A. S. Shaikh		To arrange lectures on soft skills and set mechanism for online courses for students and teaching/non-teaching staff.
SS4	Extra-Mural Activities & Lifelong Learning and Extension	Principal Dr. R. J. Temkar: Chairperson Prof. R. M. Bavaskar: Secretary Prof. N. R. Kakade Dr. M. S. Tamboli Prof. R. T. Gholap		To organize programmes and lectures and maintain the record of same.

SS5	N.S.S.	Dr. S. R. Bharate: Programme Officer Prof. A. H. Desai: Programme Officer Prof. S. D. Mhaske Prof. A. S. Shaikh Prof. J. P. Darandale Mr. S. N. Barde		The College NSS unit shall function according to the specified Guidelines laid down by the NSS.
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Internal Quality Assurance Cell (IQAC)

	Composition of the IQAC	Names of the members	Functions of IQAC
1.	Chairperson: Head of the Institution	Dr. R. J. Temkar (Principal)	
2.	A few senior administrative officers	I. Mr. V. B. Rajale (O. S.), II. Dr. R. P. Ghule (Librarian)	
3.	Three to eight teachers	I. Dr. A. R. Chourpagar (Joint-Coordinator) II. Dr. M. S. Tamboli III. Dr. J. N. Nehul IV. Dr. K. G. Gaikawad V. Prof. G. B. Lawande VI. Prof. N. R. Kakade VII. Prof. R. B. Adling	Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process; Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes; Documentation of the various programmes/activities leading to quality improvement;
4.	One member from the Management	Mr. J. R. Pawar (Secretary, Shri. Dadapatil Rajale Shikshan Sanstha)	Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
5.	One/two nominees from local society, Students and Alumni	I. Local Society- Mr. R. Y. Mhaske II. Alumni- Mr. S. E. Misal III. Student-	Development of Quality Culture in the institution;
6.	One/two nominees from Employers/Industrialists/stakeholders	I. Mr. Shivajirao Rajale II. Mr. Rahul Rajale	Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
7.	Coordinator of the IQAC Technical Assistant	Prof. R. T. Gholap Mr. Amol Jadhav	


Prof. R. T. Gholap

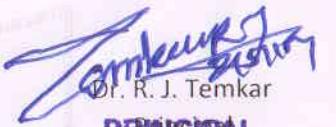
Coordinator IQAC
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Dr. A. R. Chourpagar
Joint-Coordinator


Prof. D. N. Kandekar
Staff Secretary


Dr. R. J. Temkar
PRINCIPAL
Dada Patil Rajale College
Adinathnagar, Tal. Pathardi