

“Shri. Dadapatil Rajale Shikshan Sansthas”
DADAPATIL RAJALE ARTS AND SCIENCE COLLEGE
 ADINATHNAGAR, TAL. PATHARDI, DIST. AHMEDNAGAR (M.S.)

Ref. No. 2022-2023/Minutes_ATR_IQAC_Meeting

Date: - 18/06/2023

Action Taken Report
 (Academic Year-2022-2023)

Date of Meeting	Subject	Minutes of the meeting	Action Taken Report
20/06/2022	IQAC Work	The Principal Dr. R. J. Temkar and IQAC Coordinator Prof. Raju T. Gholap informed the staff about the planning of IQAC in the academic year 2022-23.	
	To update the Trello Board	It was decided that the chairpersons of each academic committee (2022-23) should upload all necessary documents, photos, reports in prescribed format with proper file name.	The chairpersons of each academic committee (2021-22) uploaded all necessary documents, photos, and reports in the prescribed format with proper file name.
	To organize the programme under IQAC (Annual Planning)	To organize a district-level mini-marathon on the occasion of the birth anniversary of Late Rajeev Rajale.	The Department of Physical Education and Sport Department organized the ‘Mini Marathon’ on the occasion of the birth anniversary of Late Rajeev Rajale on December 05, 2022.
		To organize District Level Chess Competition.	The Department of Physical Education and Sports Department organized the ‘District Level Chess Competition’ on the occasion of the 393 birth anniversary of Shri. Chhatrapati Shivaji Maharaj and the Birth Day of Loknetya Monika Rajeev Rajale on February, 19, 2023.



08/09/2022	Institutional Preparedness for NEP	It was decided to distribute the key points of Institutional Preparedness for NEP among IQAC Members and to prepare a Google Doc of their point and share the link with the IQAC (They are expected to study all the guidelines of their topic and prepare the answers in 500 words according to the New Manual of NAAC).	At the outset, the IQAC coordinator Dr. R. T. Gholap read the guidelines of 'Institutional Preparedness for NEP', from the New Manual of NAAC and distribute the key points Institutional Preparedness for NEP among following IQAC Members Dr. J. N. Nehul- Multidisciplinary/ interdisciplinary, Dr. N. R. Kakade- Academic bank of credits (ABC), Dr. K. G. Gaikawad- Skill development, Dr. M. S. Tamboli- Appropriate integration of Indian Knowledge system, Dr. G. B. Lawande- Focus on Outcome-based education (OBE), Dr. R P. Ghule- Distance education/online education.
	Registration for the Academic Bank of Credits (ABC).	It was decided to register for the Academic Bank of Credits (ABC).	Dr. N. R. Kakade registered for the Academic Bank of Credits (ABC) to Savitribai Phule Pune University ABC portal.
	Academic and Administrative Audit (AAA)	It was decided that the Academic and Administrative Audit (AAA) for the year 2021-22 should be conducted from 03 October 2022.	It was decided that the Academic and Administrative Audit (AAA) for the year 2021-22 conducted from 03/10/2022 to 05/10/2022.
		It was decided that all documentation in the prescribed format should be ready before the Academic and Administrative Audit (AAA).	All the heads of departments, criteria, and committees prepared documentation in the prescribed format before the Academic and Administrative Audit (AAA).
	SSR Preparation	It was decided to conduct regular meetings for the documentation and preparation of SSR.	All the criterion heads conducted meetings for the documentation and preparation of SSR to IQAC.



12/11/2022	AAA 2021-22	It was decided that the audit team should submit their observations of each department to the IQAC.	The audit team submitted the observations and marks to the IQAC.
	Preparation for SSR.	It was decided that all the criterion heads and department heads should be prepared and submit the necessary document to IQAC for preparation of SSR.	All the criterion heads and department heads prepared and submitted all the necessary document to IQAC for the preparation of SSR.
27/12/2022	Submission of IIQA	It was decided that the IIQA query should be submitted before 14/01/2023.	IIQA query submitted to the NAAC within time.
	Institutional Preparedness for NEP	It was decided that to prepare a Google Doc of their point and share the link with the IQAC (They are expected to study all the guidelines of their topic and prepare the answers in 500 words according to the New Manual of NAAC).	IQAC Members Dr. J. N. Nehul- Multidisciplinary/ interdisciplinary, Dr. N. R. Kakade- Academic bank of credits (ABC), Dr. K. G. Gaikawad- Skill development, Dr. M. S. Tamboli- Appropriate integration of Indian Knowledge system, Dr. G. B. Lawande- Focus on Outcome-based education (OBE), Dr. R P. Ghule- Distance education/online education prepared the documents on each key indicator of NEP and presented before the staff on 09/01/2023.
	Preparation of SSR	It was decided that all the criterion heads and department heads should be prepared and submit the necessary document to IQAC for preparation of SSR.	The SSR submitted in April 2023
	Documentation for NAAC	It was decided to prepare the documentation for NAAC.	All the criterion heads, and department heads updated the documentation for NAAC.



	Update college website	It was decided to update the college website.	Prof. C. N. Pansare updated the college website.
09/01/2023	Review of criterion-wise work	It was decided to review the criterion-wise work.	Trello board updated by uploading the minutes, department-wise documentation as per prescribed format of the IQAC for the academic year 2021_2022.
	Review of Institutional Preparedness for NEP	It was decided to review the Institutional Preparedness for NEP.	All the IQAC members presented key points on Institutional Preparedness for NEP.
	NAAC query about IIQA	It was decided IIQA query should be submitted before 14/01/2023	IIQA query submitted in the given time by IQAC.
16/01/2023	Lecture on NAAC	It was decided that the lecture on the Role of NAAC in higher education.	The lecture of Dr. M. L. Dongare Principal, Jamkhed College Jamkhed on the topic Role of NAAC in higher education on 17/01/2023.
17/03/2023	Work before NAAC visit	It was decided to work the upgrade the Parking, Water filter plant, Colouring, Campus Development, Waste Disposal plants, Solar system, Girls hostel, Electricity, Transport boards/departmental boards.	Upgraded the Parking, Water filter plant, Colouring of building, , Campus Development, Waste Disposal plants, Solar system, Girls hostel, Electricity, Transport boards/departmental boards as per guidelines.
12/04/2023	Documentations	It was decided that all the documentation should be prepared in uniform formats.	IQAC prepared the formats and circulated them among the members for documentation.



	SWOC of the college	It was decided to prepare the SWOC analysis of the college.	IQAC prepared a SWOC analysis of the college with respect to Strengths- Green campus, spacious campus, Safe and secure atmospheres, extension activities, Trello, eco trek, FDP, Weaknesses- Student enrollment, major and minor research projects, less no. students appear for competition examinations, seminar hall, Opportunities- Research guide, research, and publications, research center, no. of ad hoc course, Challenges- Student strength.
26/04/2023	Criterion-wise discussion on DVV verifications from NAAC.	It was decided that the Criterion-wise discussion on DVV verifications from NAAC.	Dr. R. J. Temkar guided us about the DVV and Dr. Raju Gholap discussed findings of DVV. In the response write the explanations. Dr. Rohit Adling discussed the extended profile, Criterion 1. Prof. D. B. Gaikwad discussed clarifications and documentation, Criterion 2. Dr. J. N. Nehul discussed clarifications and documentation, Criterion 3. Dr. S. R. Bharate discussed on Research, Innovation and Extension, Criterion 4. Dr. N. R. Kakade Discussed clarifications and documentation, Criterion 5. Dr. J. T. Kanade discussed clarifications and documentation, Criterion 6. Dr. D. N. Kandekar discussed clarifications and documentation, Criterion 7. Dr. M. S. Tamboli discussed clarifications and documentation.



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Co-ordinator, IQAC

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Dr. Rajdhar J. Temkar
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