

Shri. Dadapatil Rajale Shikshan Sanstha's
Dadapatil Rajale Arts and Science College

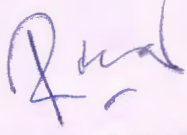
Adinathnagar, Tal. Pathardi, Dist. Ahmednagar-414505

Minutes of the meeting and Action Taken Report
(Academic Year-2018-2019)

Date of Meeting	Subject	Action Taken Report (ATR)
22-06-2018	To collect alumni data.	All heads of department collected year wise alumni data.
	Admission process	Admission process carried out successfully in the months of July and August.
	To organize the induction programme for students	The induction programme for UG students of First Year B.A./B.Sc./Comp Sci. /B.Com and PG students of M.A. / M.Sc. has been organized
	Best Department & Best Teacher award	Best teacher award 2018-19 conferred to Mr. R. A. Adling, Director of Physical Education.
	To conduct the activity of "My College in My Village"	Dr. V. B. Bansode appointed as coordinator of the programme.
	To organize Elocution Competition.	Dr. S. B. Deshmukh appointed as coordinator of the Elocution Competition.
06-07-2018	To know the Learning Management System (LMS).	Prof R. T. Gholap conducted workshop in which he provided the information about G Suite as a Learning Management System. Google classroom will be handled with the help of college web domain dprcollege.edu.in
	I-card and dress code for staff members	I-cards issued to all the staff members and dress code for class IV employees.
20-07-2018	To update the Trello board	The chairpersons of each academic committee (2017-18) updated the Trello board.
	To organize the induction programme for	The Induction programme for non-grant faculty members was conducted on 09th & 10th August 2018.
	To conduct the academic and administrative audit (AAA).	The academic and administrative audit (AAA) is conducted during 17/09/2018 to 21/09/2018.
	Alumni association	The process for reconstituting and registering Alumni association has been initiated by Prof. N. R. Kakade.

	To enrich the ICT	All faculty members activated their new email ID with G-Suite. All communications started with college domain dprcollege.edu.in . All faculty members started using of Google classroom. Some of the departments prepared demo to standardise and enrich ICT based teaching material.
03-08-2018	To establish media centre	Media centre/ studio has been established in the college.
	To establish incubation centre	Dr. S. J. Deshmukh has been given the responsibility to study the process for establishing Incubation centre.
	Mentoring Programme	Faculty in charge of all the three faculties allotted the students to mentor teachers and conducted timely meetings for effective implementation of students mentoring programme.
	Criterion-wise template on trello board	The coordinator of the IQAC created criterion-wise templates on trello board.
	Technical assistance to the IQAC	Mr. Amol Jadhav is appointed as technical assistant to the IQAC.
31-08-2018	To install the biometric machine for attendance.	The college installed biometric machine for student's attendance for PG students of M.Sc. Chemistry.
	Bus route	Dr. R. J. Temkar initiated the process by writing a letter to transport minister and education minister for new bus route of ST for transportation facility of the students.
21-12-2018	To submit proposal for conferences	The department of economics submitted the proposal for National Level conference.
	To submit proposal for indoor stadium/auditorium	The director of physical education submitted the proposal for indoor stadium/auditorium to the Government of Maharashtra.
	To establish Incubation centre	The Incubation Centre committee is formed to start the process of establishing the centre.
	To establish media centre.	Media centre is established.
04-01-2019	Student attendance	All the faculty members and mentors communicated with absent students and asked them to be present regularly in the college.
	To enrolled the online course	Some of the faculty members enrolled for online courses and ARPIT COURSES with SWAYAM portal.
	Alumni data	Each Department has updated alumni data from June 2016.
01-03-2019	To start online admission	The college administration started process

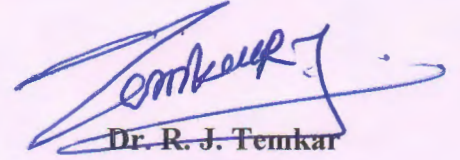
	system.	for online admission in the academic year 2019-2020.
	Implementation of Scheme for Higher Education Youth for Apprenticeship & Skills (SHREYAS)	Mr. R. K. Phalke started studying process for implementing Scheme for Higher Education Youth for Apprenticeship & Skills (SHREYAS).



Prof. R. T. Gholap

Coordinator IQAC

Dada Patil Rajale Arts & Science College
Adinathnagar, Tal. Parthardi, Dist. A. Nagar

Dr. R. J. Temkar

PRINCIPAL

**Dada Patil Rajale College
Adinathnagar, Tal. Parthardi**